

**Resolution Number 1.2011 Reporting for the Town of Esperance
Elected or Appointed Officers affected by the regulation of NYSLRS 315.4**

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**RESOLUTION NO. 1, 2011
REPORTING FOR THE TOWN OF ESPERANCE**

At a meeting of the Town Board of the Town of Esperance, Schoharie County, New York held Feb. 17, 2011 the following Resolution was

**OFFERED BY: Timothy Rank who moved its adoption
SECONDED BY: Brian Largeteau**

WHEREAS, effective August 12, 2009, Regulation 315.4 of the NYS & Local Retirement System Required the Governing Body of the Town to establish a Standard Workday and Reporting System for all elected and appointed town officers for retirement reporting purposes and

WHEREAS, persons affected are those that are enrolled in the NYS Retirement System as either Tier 2, 3, 4 or 5 members, and

WHEREAS, the persons affected are those that receive monetary compensation for their duties and do not use the town's Time Clock nor use Time Sheets to document their work hours: now therefore be it

RESOLVED, that six (6) hours is established as the Standard Workday for all elected and appointed town officers in the Town of Esperance, to be based on the record of activity for each elected and appointed position in the Town hereafter set forth; and be it further

RESOLVED, that the recording of time worked shall consist of three (3) month Time/Work log starting January 1, 2011. This Time/Work log shall be created and maintained by the affected worker; and be it further

RESOLVED, that once passed, this Resolution shall be posted on the Town's Website and the Official Sign Board for a period of at lease thirty (30) days; and be it further

RESLOVED, that the Town Clerk shall submit a certified copy of the resolution and affidavit of it posting to the Office of the State Comptroller; and be it further

RESOLVED, that once the three (3) month period Time/Work log is completed, the affected persons shall sign and submit their Time/Work log to the Town Clerk; and be it further

RESOLVED, the Governing Body of the Town shall utilize the Time/Work logs to calculate the percentage of the Standard Workday worked over the three (3) month period and report the findings to the NYS & Local Retirement System so the NYSLRS may determine pension credits; and be it further

RESOLVED, that the Town Clerk shall retain the Time/Work logs submitted for a period of ten (10) years.

Elected or Appointed Officers affected by the regulation NYSLRS 315.4

Name	Title	Social Security Number last 4 digits	Registration Number	Standard Workday	Term of Office	Participates in employer's time keeping system	Days/Month Based on rec. of activity	Tier 1	Not Submitted
Earl Van Wormer, III	Supervisor			6 hrs.	1/1/10-12/31/11	N	20		
Charmayne Van Wormer	Town Clerk/Tax Collector			6 hrs.	1/1/10-12/31/13	N	20		
Michelle Brust	Highway Superintendent			6 hrs.	1/1/10-12/31/13	N	20		
Jerry Weis	Code Enforcement			6 hrs.	1/1/11-12/31/11	N	10		
Michael A. West	Town Attorney			6 hrs.	1/1/10-12/31/10	N	6.67		
Brian Largeteau	Town Councilman			6 hrs.	1/1/08-12/31/11	N	6.67		
Kathy Easton-De Sarbo	Town Councilwoman			6 hrs.	1/1/10-12/31/13	N	6.67		X
Timothy Rank	Town Councilman			6 hrs.	1/1/08-12/31/11	N	6.67		X
Aileen Lawton	Bookkeeper			6 hrs.	1/1/10-12/31/10	N	6.67		
Michael Warner	Transfer Site Operator			6 hrs.	1/1/10-12/31/10	N	6.67		
Luanne Mansheffer	Sewer/Water District Clerk			6 hrs.	1/1/11-12/31/11	N	6.67		
Raynor Duncombe	Sewer/Water District attorney			6 hrs.	1/1/11-12/31/11	N	6.67	X	X